

**GARRARD COUNTY FISCAL COURT
REGULAR MEETING
HON. CHRISTOPHER T. ELLEMAN PRESIDING
DECEMBER 8, 2025 @ 6:00 PM
15 PUBLIC SQUARE, LANCASTER, KY 40444**

The meeting was called to order by Judge/Executive Chris Elleman.

Opening prayer by Daryl Hodge.

Opening Pledge of Allegiance led by Willie Skeens.

MAGISTRATES PRESENT: Glendan Barker, Wayne Day, Bobby Preston, Chris Butner and Chris Davis

IN RE: PUBLIC COMMENTS

None.

IN RE: OLD BUSINESS

At the July 11, 2025, meeting, Cammle Ford presented a Bridge Inspection Report on the bridge at Old Railroad Grade Rd. This bridge is in poor condition and could be replaced through a grant program. The County-City Bridge Improvement Program (CCBIP) Application was submitted, and Garrard County was selected as a grant recipient. An Agreement and Resolution will be sent to be signed by Judge/Executive Elleman.

The new Enterprise road vehicles have been delivered.

At the November 24, 2025, court meeting, Ryan and Hannah Hulett presented floor plans for the old Subway building, which includes office space, commercial space, and four apartments. They were asking to get an easement to four of the parking spots behind the PVA to go along with the rental units. Judge/Executive Elleman, County Attorney Whitworth, Sheriff Skeens, Clerk Montgomery and PVA Sweeney met to discuss parking options for their individual offices. Parking spots could not be gifted, but reserved parking signs will be placed along the outer edge of the lot and the court security deputies will start parking in the lower lot behind the Judicial Center to free up more access to parking spaces.

The 401(a) Plan Document Summary has been signed by Judge/Executive Elleman. Under the new administration, there is no longer an employer match for the 401(k) and 457 plans for new employee contributions. Employees under the prior administration who were already participating are still eligible for the 5% match.

IN RE: PLATS

None.

IN RE: APPROVE COURT MINUTES

November 24, 2025, minutes were presented. A motion was made to approve by Magistrate Davis and seconded by Magistrate Day. All in favor.

IN RE: APPROVE TRANSFERS

From:		To:
General Fund 01-9200-999-0 Courthouse Reserve	\$1,807.62	General Fund 01-5047-569-0 Tax Administrator Refunds
General Fund 01-5140-320-A APAP Billing Fee	\$1,990.11	General Fund 01-5140-574-0 Ambulance Training
General Fund 01-5205-402-0 Animal Supplies	\$2,000.00	General Fund 01-5205-576-0 Dog Warden Travel Expense
Road Fund 02-6105-578-0 Road Utilities	\$1,000.00	Road Fund 02-6105-581-0 Road Water & Sewer

A motion was made to approve the transfers by Magistrate Day and seconded by Magistrate Preston. All in favor.

IN RE: APPROVE BILLS TO BE PAID

01 – GENERAL FUND

911 Billing Services	\$8,215.27
Active 911, Inc.	\$324.00
Amazon Capital Services	\$15.19
Kentucky State Treasurer	\$3,644.00
Blue Moon Restrooms	\$200.00
Bluegrass Poured Wall	\$1,807.62
Danny's Termite & Pest Control	\$300.00
Danville Office Equipment	\$155.72
Danville Office Equipment	\$277.57
Enterprise FM Trust	\$7,425.43
Foamfrat LLC	\$3,899.70
Garrard Hardware	\$145.30
Garrard County Sheriff	\$29,583.35
Government Forms and Supplies	\$1,495.26
Harp Enterprises, Inc.	\$1,683.70

Highbridge Springs Water Co, Inc.	\$10.00
Johnson Controls Fire Protection LLC	\$1,547.59
Kentucky Association of Counties	\$254.50
Kentucky Ambulance Providers Assoc	\$500.00
Perfection Group Inc	\$1,140.00
Pitney Bowes Bank Inc Purchase Power	\$66.15
Garrard County Road Fund	\$582.00
Seybold Electric Contracting LLC	\$1,861.80
Stanford Vet Hospital	\$685.79
Wanda Shelton	\$383.04
Wex Bank General	\$3,852.25

02 – ROAD FUND

The Allen Company	\$1,204.92
Crawford Asphalt	\$5,710.00
DMB Contracting, LLC	\$676.30
Econo Signs	\$192.33
Enterprise FM Trust	\$1,090.98
Garrard Hardware	\$31.33
Highbridge Springs Water Co, Inc	\$21.00
Mago Construction Company LLC	\$1,346.65
Moore's Mobile Service	\$100.00
Moore's Tire & Welding	\$585.00
Stanford Tire Center	\$437.95
Wex Bank Road	\$3,510.58

13 – L.G.E.A. FUND

Lancaster/Garrard Co Industrial Development	\$10,000.00
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13 – SOLID WASTE FUND

Central Record	\$1,135.00
Enterprise FM Trust	\$5.00
Wex SW	\$162.73

80 – CSEPP FUND

Danville Office Equipment	\$25.00
Visual Edge It, Inc	\$147.90

80 – ALCOHOL BEVERAGE CONTROL FUND

Garrard County Sheriff	\$14,525.40
Garrard County Fiscal Court	\$3,631.35

A motion was made to approve the bills by Magistrate Preston and seconded by Magistrate Barker. All in favor.

IN RE: APPROVE LAST MONTH'S FINANCIAL STATEMENT

A motion was made to approve the November 2025 financial statement by Magistrate Barker and seconded by Magistrate Butner. All in favor.

IN RE: BLUEGRASS 911 – RUSS CLARK

Russ Clark was in attendance. Our Bluegrass 911 center was the first of one hundred sixteen 911 centers across the state to go on the Emergency Services Network. They tested on Tuesday and Wednesday and went live on Thursday. Instead of triangulating off three cell phone towers, now a 911 call will pick up the exact spot an individual is standing in and gives the coordinates to make it easier to get them help in their time of need. The selection of being chosen first is due in large part to the great job performed by our Bluegrass 911 service mapping and addressing department. This is an eighteen-month project.

IN RE: ONE-TIME SALARY ADJUSTMENT FOR COUNTY EMPLOYEES

A listing of all full-time county employees was presented. Judge/Executive Elleman would like to present a one-time \$200.00 salary adjustment for all full-time employees on the next December payroll. A motion was made to approve by Magistrate Davis and seconded by Magistrate Barker. All in favor.

IN RE: EOC MAINTENANCE CONTRACT (GENERATOR)

Judge/Executive Elleman needs permission to sign into a continued maintenance project with W.W. Williams for the EOC generator. A motion was made to allow by Magistrate Day and seconded by Magistrate Butner. All in favor.

IN RE: EMA BUDGET CHANGE

Due to the close out of the Garrard County CSEPP Program at the end of December, CSEPP Coordinator Wanda Shelton will be losing her full-time salary. Wanda has done a phenomenal job running the program. Wanda is currently the DES Director and will remain in that position, but will also be brought in to do grant writings for the county. She will have an office upstairs in the courthouse. A shift in the DES Director salary will need to be made to adjust the salary from \$8,400.00 to \$39,900.00/annually. A prior line item for 01-5001-1060 in the amount of \$31,500.00 for an office position will be transferred into line item 01-5135-1070 for the next budget year. Wanda will still be completing paperwork to keep up with CSEPP closeout. A motion was made to move forward with the change by Magistrate Davis and seconded by Magistrate Preston. All in favor.

IN RE: GARRARD COUNTY EMS NON-TRANSPORT RATES

Rebecca Sizemore was in attendance. At the November 10, 2025, court meeting, she presented a letter requesting consideration for an adjustment to the EMS fee structure regarding non-transport emergency calls and calls that do receive transport. Currently, a \$50.00 charge is permitted to patients who ultimately decline transport. EMS responders often administer costly medications and supplies on scene to stabilize patients. One diabetic medication alone costs approximately \$350.00 per vial. Since they are not allowed to bill insurance companies for non-transport encounters, EMS has to absorb the

cost, which places a considerable financial strain on their operating budget. They are requesting the court's approval to allow them to bill patients for medications and supplies used during non-transport calls, in addition to the \$50 service fee. 911 Billing said Garrard County has not raised their rates in over ten years. The average service fee in the state is between \$50 and \$100 for non-transport patients. Garrard County signs out about 21% of patient calls.

After much discussion regarding varying rates and costs of medications, two motions were made. A motion was made by Magistrate Butner and seconded by Magistrate Davis to increase the non-transport base rate from \$50.00 to \$75.00. All in favor. A second motion was made by Magistrate Day and seconded by Magistrate Barker to assess an additional flat rate fee of \$125.00 for non-transport ALS with treatment. All in favor.

IN RE: SHERIFF DEPARTMENT

Sheriff Willie Skeens was in attendance. Judge/Executive Elleman praised his office for a recent crystal meth drug bust and their coverage of the county. He stated that this is done with only eight full-time deputies.

- **2026 SHERIFF BUDGET**

Revenues are up from commissions on taxes, the impound program, the KLEFPF reimbursement, and the ABC Fund. This has allowed them to adjust the pay structure for the deputies and increase the overtime expenditure. The total budget for calendar year 2026 is \$1,477,282.12. A motion was made to approve the budget by Magistrate Davis and seconded by Magistrate Barker. All in favor.

- **2026 MAXIMUM SALARIES**

Pursuant to KRS 64.530(3), "The fiscal court shall fix annually the maximum amount, including fringe benefits, which the officer may expend for deputies and assistants...". The fiscal court of Garrard County in compliance with state law hereby sets the maximum amount which the Sheriff of Garrard County may expend from fees during calendar year 2026 at \$965,000.00 for deputies, assistants and other employees. The maximum amount as set includes all amounts paid from fees for: full time salaries and wages, overtime wages, part time salaries and wages, vacation and sick leave, health insurance, insurance other than health, and employer match SS/Retirement. A motion was made to approve by Magistrate Day and seconded by Magistrate Barker. All in favor.

- **2026 STATE ADVANCEMENT**

Since the Sheriff's office ends their year at \$0, Sheriff Skeens would once again like permission to apply for the state advancement program. This allows him to be advanced up to \$300,000.00 to supplement his monthly expenditures. The advancement is repaid by the end of each year. A motion was made to allow by Magistrate Preston and seconded by Magistrate Butner. All in favor.

IN RE: EXECUTIVE SESSION

None.

IN RE: ADJOURN MEETING

A motion was made to adjourn by Magistrate Day and seconded by Magistrate Butner.

Hon _____

Garrard County Judge/Executive