

**GARRARD COUNTY FISCAL COURT  
REGULAR MEETING  
HON. CHRISTOPHER T. ELLEMAN PRESIDING  
FEBRUARY 27, 2023 @ 4:00 PM  
15 PUBLIC SQUARE, LANCASTER, KY 40444**

Meeting was called to order by Judge/Executive, Chris Elleman.

Opening prayer by Daryl Hodge.

Opening Pledge of Allegiance led by Sheriff, Willie Skeens.

**MAGISTRATES PRESENT:** Glendan Barker, Bobby Preston, Wayne Day, Chris Butner and Chris Davis.

**IN RE: PUBLIC COMMENTS**

Susan Vaughn was in attendance. She wanted to know what action had been taken since the February 13, 2023 court meeting towards moving the emergency siren on Poor House Rd. Judge/Executive, Elleman stated that he is still in the process of looking for another location. He expressed an apology that the alarm went off in a prior week accidentally without them being notified. Mrs. Vaughn wanted to state for the record that she, nor her husband, were contacted before the siren was placed in its current location and that neither of them will ever consent to it being there. She invited the Judge/Executive and all the Magistrates to come to her home on March 1, 2023, for the next scheduled alarm so they could experience the siren firsthand.

**IN RE: OLD BUSINESS**

Ford Contracting has some of the material available for the Noe Bridge project and the remainder should be in soon. A notice will be given to the public, especially in the Paint Lick area, on when construction on the bridge is being done.

EPOLL book paperwork for the County Clerk's Office has been submitted.

**IN RE: PLATS**

Nick Dunn, of DSA Engineering, was in attendance. They have submitted a subdivision plat for a single lot at the end of Lakeview Ave and Daughter's Park Subdivision. The current owners would like to split it up to be able to build two houses on it. The plat does not meet county standards, but they are asking for a variance based on precedence. The issue is with the depth of the lot, which doesn't affect the county. Motion was made to accept the plat by Magistrate Barker and seconded by Magistrate Preston. All in favor.

**IN RE: APPROVE COURT MINUTES**

February 13, 2023 minutes were presented. A motion was made to approve by Magistrate Davis and seconded by Magistrate Butner. All in favor.

**IN RE: APPROVE TRANSFERS**

(01) GENERAL FUND 01-5080-3330 COURTHOUSE MAINT AGREEMENT	\$670.00	(01) GENERAL FUND 01-5080-3340 COURTHOUSE MAINT & REPAIRS
(01) GENERAL FUND 01-9200-9990 COURTHOUSE RESERVE	\$2,000.00	(01) GENERAL FUND 01-5135-4450 DES OFFICE SUPPLIES
(01) GENERAL FUND 01-5140-699A EMS BUILDING	\$395.00	(01) GENERAL FUND 01-5140-4110 AMBULANCE CUSTODIAL
(01) GENERAL FUND 01-5140-699A EMS BUILDING	\$15,000.00	(01) GENERAL FUND 01-5140-4460 AMBULANCE MEDICAL SUPPLIES
(01) GENERAL FUND 01-5140-699A EMS BUILDING	\$757.00	(01) GENERAL FUND 01-5140-5740 AMBULANCE TRAINING
(01) GENERAL FUND 01-5140-699A EMS BUILDING	\$4,000.00	(01) GENERAL FUND 01-5140-5780 AMBULANCE UTILITIES
(13) SOLID WASTE FUND 13-5212-1690 CODE ENFORCEMENT	\$5,000.00	(13) SOLID WASTE FUND 13-9200-9990 RESERVE FOR TRANSFERS
(13) SOLID WASTE FUND 13-5212-3990 OTHER CONTRACT SERVICES	\$2,832.20	(13) SOLID WASTE FUND 13-9200-9990 RESERVE FOR TRANSFERS
(13) SOLID WASTE FUND 13-9400-2010 SOCIAL SECURITY CO CON	\$500.00	(13) SOLID WASTE FUND 13-9200-9990 RESERVE FOR TRANSFERS
(80) CSEPP FUND 80-5135-1270 CSEPP ADMIN SERVICES	\$35,000.00	(80) CSEPP FUND 80-9200-9990 RESERVE FOR TRANSFER
(80) CSEPP FUND 80-5135-3340 MAINT ON EOC & GENERATORS	\$3,838.00	(80) CSEPP FUND 80-5135-7030 COMMUNICATIONS EQUIPMENT

(80) CSEPP FUND 80-5135-3390 MAINTENANCE ON REPEATERS	\$8,400.00	(80) CSEPP FUND 80-9200-9990 RESERVE FOR TRANSFER
(80) CSEPP FUND 80-5135-4450 OFFICE SUPPLIES	\$10,000.00	(80) CSEPP FUND 80-9200-9990 RESERVE FOR TRANSFER
(80) CSEPP FUND 80-5135-4460 SIMULCAST RADIO NETWORK	\$245,478.50	(80) CSEPP FUND 80-9200-9990 RESERVE FOR TRANSFER
(80) CSEPP FUND 80-9200-9990 RESERVE FOR TRANSFER	\$891.60	(80) CSEPP FUND 80-5135-7390 PROTECTIVE ACTION EQUIPMENT

A motion was made to approve by Magistrate Preston and seconded by Magistrate Day. All in favor.

#### IN RE: APPROVE BILLS TO BE PAID

#### 01 – GENERAL FUND

AT&T	\$67.36
Airgas	\$679.78
Bamill, LLC	\$471.85
Bluegrass Portables	\$180.00
Boundtree Medical	\$7,005.82
Brandstetter Carroll Inc	\$14,254.00
Classy Cleaners	\$3,158.00
Cummins, Dewey	\$125.00
Environmental Waste Systems	\$79.00
Galls LLC	\$37.91
Garrard Co Attorney	\$4,935.84
Garrard County Clerk	\$18.00
Garrard County Fiscal Court	\$6,699.47
Godby, Jeff	\$125.00
Hacker, Casey	\$144.00
Hall, Nathan	\$144.00
Harp Enterprises, Inc.	\$3,367.40
Kentucky Magistrates & Comm.	\$375.00
Kentucky State Treasurer	\$1,105.70
Kitchen, Cory J	\$144.00
May, Tim	\$75.00
Oracle Elevator Holdco Inc.	\$897.75
Pennicare	\$115.80
Pitney Bowes Inc	\$20.33
Quill Corporation	\$159.42
Seybold Electric	\$5,164.95
Southeast Apparatus LLC	\$80.64
Yesworx DbA Igov Services	\$350.00

**02 – ROAD FUND**

Dukes A&W Enterprises LLC	\$453.42
Kenneth Creech	\$80.13
Lincoln Rebuilders	\$100.00
Meade Tractor	\$1,495.05
Rumpke	\$90.00
Stanford Tire Center	\$184.00
The Allen Company	\$277.81

**80 – CSEPP FUND**

BJ Plumbing	\$300.00
Bluegrass 911 Central Communications	\$3,000.00
Garrard Co Tobacco Festival	\$35.00
Garrard Trailer	\$700.00
Masters Telecom	\$16.56
Norris, Jaydan	\$21.19
Verizon Connect	\$16.19

A motion was made to approve by Magistrate Day and seconded by Magistrate Barker. All in favor.

**IN RE: APPROVE LAST MONTH'S FINANCIAL STATEMENT**

None.

**IN RE: ART COUNCIL**

Dewayne Horn, President, and Bobbie Gayle Lewis, Director, were in attendance. They talked about upcoming events, such as the summer art camp, and encourage art exhibitors.

**IN RE: DEPARTMENT UPDATES**

Clerk's Office: Kevin Montgomery was in attendance. March is for farm tags. The Clerk's Office is attempting to collect an additional \$10.00 donation when they purchase their tags. These donations go directly to the Garrard 4-H and FFA programs. His staff has recently attended an EPOLL Book training. Those books have been ordered.

Animal Control: Brittany Fain was in attendance. The roof leak has been repaired. They have received 32 dog calls in February. They had 5 dogs with Parvovirus. \$800.00 was raised at the vet to go toward that expense.

Road Department: Kenneth Creech, Foreman, was in attendance. He stated they've had some damage from recent flooding. Updates will need to be done soon on the shoulders of the road.

Coroner: Shane Young was in attendance. Body bags were double ordered so hopefully we now have enough in stock to last several years. A new Deputy, Ken McDaniel, has been appointed.

CSEPP: Jaydan Norris was in attendance. They are finalizing the terms of acquiring the last CSEPP vehicle. The annual exercise will be on September 20, 2023. 62% of the chemical agent has been destroyed by the Depot. The predicted end of the CSEPP program is still set to be November 2025.

EMA: Wanda Shelton was in attendance. The Governor has designated March 1 – March 7, 2023, as National Severe Weather Week. Tornado sirens will be tested on Wednesday, March 1st at 10:07 a.m. They will not do the emergency alert system or the cell phone emergency alert system. There are still some issues with the sirens at Polly's Bend and Fisher Ford. Some antennas have been replaced at Waterworks and Camp Dick Fire Station. She received some calls about the river flooding after the heavy rain. They are planning a Weather Spotter's Class on March 6th at 7:00 p.m. at the EOC. She has also helped the Arts Center with the emergency evacuation plans.

Bluegrass 911: Russ Clark was in attendance. He stated they have gone to a new alerting system in the county.

EMS: Dustin Gonyer was in attendance. They are up to 246 runs for the month of February. They just completed their Advanced EMT class on February 11<sup>th</sup>. They had 8 students test; 4 passed and 4 will retest. They will host an EMT class next month at the Jessamine County Fire Department. They have hired 3 new part-time employees. They are still waiting on updates on the new building.

Garrard County Schools: Kalem Grasham was in attendance. They were in contact with EMA Director, Wanda Shelton, regarding the recent flooding. They also worked with the EMS on a recent car accident with an employee that occurred at the school. EMA will also be helping with evacuation routes due to the excavation work being done at the high school. The GMS gym will also be opening back up after the recent destruction of the floor. Operation Unite will be hosted at the gym.

Sheriff: Willie Skeens was in attendance. Operation Unite works with drug abuse, addiction and treatment. UNITE stands for Unlawful Narcotics Investigation Treatment and Education. This is normally not available to our community (only the 5<sup>th</sup> congressional district), but they have decided to come to Garrard County. They will have a Jarrod Polson basketball camp. The Sheriff's Office also will now receive funding from them to conduct narcotics investigations. Garrard County kids now have access to Camp Unite at Morehead State University.

They have applied for 2 grants this month. They have asked for \$25,000.00 to equip the deputies with body cameras. The other one is a Highway Safety Grant to increase patrols and highway safety in general. It is for overtime only.

Judge's Office: Judge/Executive, Elleman, had a meeting in Frankfort regarding road projects in Garrard County. We are receiving updates on cyber security. The road discretionary funds have been received. The Judge, Finance Officer and Treasurer attended the annual budget training. COVID pay will no longer be paid.

## **IN RE: SURPLUS OF VEHICLES**

Sheriff, Willie Skeens, has 4 vehicles that he is requesting to be declared as surplus property. They will be listed on Cornerstone Realty to be sold to the highest bidder. This will be no cost to the county. They have a 2007 Ford E-35Q, a 2000 Lexus ES-300, a 2004 Mazda 6, and a 2003 Nissan Altima. A motion was made by Magistrate Davis and seconded by Magistrate Barker. All in favor.

## **IN RE: REAPPORTIONMENT / REDISTRICTING**

Shane New, Director of Community Planning with BGADD, was in attendance. Redistricting is done by the state and Reapportionment involves magisterial districts. Reapportionment proceedings begin in May following a decennial census. Three competent citizens are appointed from different districts to reapportion the county into not less than 3 nor more than 8 justices' districts. The population of districts can vary by +/- 5% from the balanced population. The commissioners must establish the district boundary lines within 60 days of their appointment. No precinct can be in more than 1 district. A draft map of the proposed boundary updates is then presented to the Fiscal Court for approval.

Bluegrass Area Development District (BGADD) has submitted an agreement that would appoint them as "professional mapping consultant". This will avail the County of that responsibility. The total cost for services is \$7,000.00 in a fiscal year and shall not exceed that amount without the express approval of the County. A motion was made by Magistrate Davis to enter into the contract with Bluegrass ADD, and seconded by Magistrate Preston. All in favor.

## **IN RE: WINDSTREAM**

The county phone systems are outdated. Upgrades for all new phones in the Courthouse, County Attorney's office, PVA's office, internet and phone for the Road Department is estimated to be \$1,693.50/month. This is less than we are currently paying. There is a one-time adjustment credit of \$1,273.58 that is included in the upgrade. Judge/Executive, Elleman, recommended that we go forward with the upgraded system with Windstream and that he be allowed to sign the agreement. Motion was made by Magistrate Day and seconded by Magistrate Preston. All in favor.

## **IN RE: COUNTY WEBSITE**

At the February 13, 2023, meeting, Crystal Geis from AD-IOS Digital Media presented a bid of \$4,250.00 to update and maintain the county website. The proposal also includes a \$59.99 monthly hosting fee. We have received a second proposal from Jordan Web Solutions. This initial setup would be \$5,000.00, with \$50.00, \$75.00 or \$100.00 monthly maintenance options. Judge/Executive, Elleman, recommended that we move forward with AD-IOS to update the website. Motion was made by Magistrate Preston and seconded by Magistrate Butner. All in favor.

## **IN RE: COUNTY INSURANCE**

Judge/Executive, Elleman, put together a group of several department heads to meet on health insurance options. There was only about a 2-week time span to make a decision. We were presented a Plan #7 from Humana with a \$0 deductible. It appears to be a better plan for the employees and should be less costly for the county. Full-time employees are required to sign a waiver if they do not wish to participate in the coverage.

At the January 9, 2023, meeting, the Court approved contributing \$750.00 in January and \$750.00 in July to each member's HSA account. Since this is no longer a high deductible plan, the \$750.00 per member to be made in July 2023 will no longer be contributed. Humana will also not be offering a plan for 2024.

Judge/Executive, Elleman, recommended that the court approve the Humana Plan #7. A motion was made by Magistrate Davis and seconded by Magistrate Barker. All in favor.

**IN RE: EXECUTIVE SESSION**

None.

**IN RE: ADJOURN MEETING**

A motion was made to adjourn by Magistrate Day and seconded by Magistrate Butner.

Hon \_\_\_\_\_

**Garrard County Judge/Executive**