

**GARRARD COUNTY FISCAL COURT
REGULAR MEETING
HON. CHRISTOPHER T. ELLEMAN PRESIDING
JANUARY 30, 2023 @ 4:00 PM
15 PUBLIC SQUARE, LANCASTER, KY 40444**

Meeting was called to order by Judge/Exec, Chris Elleman.

Opening prayer by Jonathan Shell.

Opening Pledge of Allegiance led by Sheriff, Willie Skeens.

MAGISTRATES PRESENT: Glendan Barker, Bobby Preston, Wayne Day, Chris Butner and Chris Davis.

IN RE: PUBLIC COMMENTS

Lynn Gibson was in attendance. He is a member of the Garrard County Homeless Coalition. He would like to partner with the court and eventually have a homeless shelter in Garrard County.

IN RE: OLD BUSINESS

None.

IN RE: PLATS

None.

IN RE: APPROVE COURT MINUTES

January 9, 2023, minutes were presented. Motion was made to approve by Magistrate Preston and seconded by Magistrate Day. All in favor.

IN RE: APPROVE TRANSFERS

<u>FROM:</u>	<u>AMOUNT:</u>	<u>TO:</u>
(01) GENERAL FUND 01-9200-9990 COURTHOUSE RESERVE	\$1,578.63	(01) GENERAL FUND 01-5001-1040 FINANCE OFFICER

(01) GENERAL FUND 01-9200-9990 COURTHOUSE RESERVE	\$77.00	(01) GENERAL FUND 01-5005-3340 CO ATTORNEY MAINT & REPAIRS
(01) GENERAL FUND 01-9200-9990 COURTHOUSE RESERVE	\$800.00	(01) GENERAL FUND 01-5020-4460 CORONER SUPPLIES
(01) GENERAL FUND 01-9200-9990 COURTHOUSE RESERVE	\$1,350.73	(01) GENERAL FUND 01-5047-5690 TAX ADMINISTRATOR REFUND
(01) GENERAL FUND 01-9200-9990 COURTHOUSE RESERVE	\$656.50	(01) GENERAL FUND 01-5080-5990 COURTHOUSE MISCELLANEOUS
(01) GENERAL FUND 01-5101-3140 CONTRACTS W/ OTHER COUNTIES	\$3,633.81	(01) GENERAL FUND 01-5101-5490 ROUTINE MEDICAL
(01) GENERAL FUND 01-9200-9990 COURTHOUSE RESERVE	\$2,750.00	(01) GENERAL FUND 01-5135-4450 DES OFFICE SUPPLIES
(01) GENERAL FUND 01-5140-699A EMS BUILDING	\$500.00	(01) GENERAL FUND 01-5140-3400 EMS VEHICLE MAINTENANCE
(01) GENERAL FUND 01-5140-699A EMS BUILDING	\$79.00	(01) GENERAL FUND 01-5140-4110 AMBULANCE CUSTODIAL
(01) GENERAL FUND 01-5140-699A EMS BUILDING	\$2,447.99	(01) GENERAL FUND 01-5140-4450 AMBULANCE OFFICE SUPPLIES
(01) GENERAL FUND 01-8099-7090 EMS FURNITURE & FIXTURES	\$2,400.00	(01) GENERAL FUND 01-5140-4450 AMBULANCE OFFICE SUPPLIES
(01) GENERAL FUND 01-5140-699A EMS BUILDING	\$6,734.61	(01) GENERAL FUND 01-5140-4460 AMBULANCE MEDICAL SUPPLIES

(01) GENERAL FUND 01-5140-699A EMS BUILDING	\$400.00	(01) GENERAL FUND 01-5140-5740 AMBULANCE TRAINING
(01) GENERAL FUND 01-5205-4030 ANIMAL FOOD	485.96	(01) GENERAL FUND 01-5205-3850 VETERINARY SERVICES
(01) GENERAL FUND 01-9200-9990 COURTHOUSE RESERVE	\$12,130.45	(01) GENERAL FUND 01-5420-548C SPECIAL PROJECTS (PAINT LICK)
(02) ROAD FUND 02-9200-9990 RESERVE FOR TRANSFER	\$2,999.40	(02) ROAD FUND 02-6103-1020 ROAD ENGINEER SALARY
(02) ROAD FUND 02-9200-9990 RESERVE FOR TRANSFER	\$50,000.00	(02) ROAD FUND 02-6105-1430 ROAD LABORERS SALARIES
(02) ROAD FUND 02-9200-9990 RESERVE FOR TRANSFER	\$3,000.00	(02) ROAD FUND 02-9400-2010 SOCIAL SECURITY CO CON
(02) ROAD FUND 02-9200-9990 RESERVE FOR TRANSFER	\$21,000.00	(02) ROAD FUND 02-9400-2020 RETIREMENT CO CONTRIB

Motion was made to approve by Magistrate Davis and seconded by Magistrate Barker.
All in favor.

IN RE: APPROVE BILLS TO BE PAID

01 - GENERAL FUND

Airgas	\$613.20
B.E.R.T.	\$2,750.00
Bamill, LLC	\$545.72
Bluegrass Portables	\$180.00
Boundtree Medical	\$2,078.33
Casa of Lexington	\$5,000.00
Chamber of Commerce	\$275.00
Classy Cleaners	\$3,158.00
Dannys Termite Control	\$325.00

Danville Office Equipment	\$916.54
Day, Letch	\$400.00
Day, Wayne	\$351.70
Dustin Gonyer	\$347.99
Environmental Waste Systems	\$79.00
Extra Packaging LLC	\$1,939.32
Fort Logan Hospital	\$656.50
Glendan R. Barker	\$369.12
J.L. Dearborn P.L.L.C	\$6,243.75
Jay Overman	\$100.00
Jean Turner	\$46.02
Jessamine Co Detention Center	\$37,208.32
Kcjea	\$885.00
Kentucky Magistrates & Comm.	\$375.00
Kentucky State Treasurer	\$129.69
L.K.E. Contracting And Handyman Services, LLC	\$77.00
Mcalister Stone	\$1,386.70
Middleton, Kevin	\$20.00
Montgomery Machine Shop	\$4,500.00
Performance Feeds	\$101.69
Pitney Bowes - Purchase Power	\$1,032.55
Pitney Bowes Inc	\$91.29
Powerdms, Inc	\$4,500.00
Quickstop	\$123.01
Quill Corporation	\$192.31
Richmond Veterinary Clinic	\$60.00
Rons Tire And Lube	\$825.87
Seagraves, Jennifer	\$140.00
Southeast Apparatus LLC	\$517.50
Southern Communications	\$4,043.08
Stuart Powell Ford, Inc.	\$99.90
Town & Country Animal Clinic	\$165.36
Watts Rentals & Repair	\$1,350.73
Wimax Express	\$86.00

02 - ROAD FUND

Bailey Auto Electric	\$600.00
Chris Bratcher	\$650.00
Fall Lick Sawmill	\$132.81
Garrard Automotive Inc.	\$738.33
Garrard County Fiscal Court	\$300.00

Garrard Hardware	\$171.29
Momar	\$842.18
Stanford Auto Parts	\$157.72
The Allen Company	\$3,267.70
Weldquip, Inc.	\$212.17

80 - CSEPP FUND

3 City Heating & Air LLC	\$2,685.00
Jaydan Norris	\$21.19
Norris, Jaydan	\$29.65
Stratus Audio, Inc.	\$50.00

84 - AMERICAN RESCUE FUND

Midwest Cast Stone	\$1,318.10
--------------------	------------

Motion was made to approve by Magistrate Davis and seconded by Magistrate Butner. All in favor.

IN RE: APPROVE LAST MONTH'S FINANCIAL STATEMENT

None.

IN RE: CASA OF KENTUCKY

Jonathan Shell, Board Member, and Melynda Jamison, Director, were in attendance. CASA stands for Court Appointed Special Advocate. They deal with the worst cases in the state of children of neglect and abuse. Garrard County has 7 volunteers from the county working on cases. Garrard County is one of the highest in the state per capita of abuse and neglect cases so there is a huge need to have CASA here. 29.9 out of 1,000 children in Garrard are victims. The county donates \$5,000.00 annually for this service.

IN RE: SHERIFF DEPARTMENT TAX SETTLEMENT/STATE ADVANCEMENT/EXCESS FEES

The Sheriff's Tax Settlement showed an overall net balance owed of \$0.08. This will be reconciled in the beginning of 2023. Motion was made to approve the tax settlement by Magistrate Barker and seconded by Magistrate Preston. All in favor.

The state advancement is a cash advance fund that the state provides to local government offices, such as Sheriff's offices. There is no interest or fees. This money is used to fund the harder months. Last year they were approved to receive \$300,000.00, but only used \$26,000.00. This was paid back once tax money came in. Sheriff, Willie Skeens, asked for a motion to rejoin the State Advancement Program for 2023 at the same rate as 2022, for \$300,000.00. Motion was made by Magistrate Preston and seconded by Magistrate Davis. All

in favor.

At the end of 2021, the Sheriff's Department was able to return around \$69,000.00 in excess fees. The excess fees turned over for 2022 are \$139,886.44. The Sheriff's Office is asking the court to establish a line item to use these funds for debt services or needs of their office throughout the year. All deputies currently have new vehicles, so the majority of the funds would go to cover the monthly car lease payments. Motion was made to create a line item for these excess fees to be used by the Sheriff's Office by Magistrate Davis and seconded by Magistrate Barker. All in favor.

Chris Steffen, Colby Reik and James Napier have recently been sworn in as special deputies. The Lincoln County Sheriff has donated 2 Dodge Chargers to our county to be used for their services.

IN RE: DEPARTMENT UPDATES

Judge's Office: State Representative, David Meade and Senator, Dr. Donald Douglas, have been in to discuss needs of the county. U.S. Representative, Andy Barr, spoke with us about road structures and moving forward. Judge Elleman has spoken with Rumpke about attempting to get prices down. Several department heads have also met with Windstream about updating the phone systems at the courthouse. We are currently waiting on \$183,000 to be reimbursed for a Discretionary Road project as well.

Road Department: Foreman, Kenneth Creech, was in attendance. They've been cutting down dead trees and ditching. Several compliments have been given on the mow trimming.

County Clerk: Clerk, Kevin Montgomery, was in attendance. EPOLL books are being required for his office. The election commissioners have voted to go with the vendor, Know Ink. The total for 20 books would be \$35,100.00. Each book costs \$1,735.00, but the state will reimburse \$1,700.00 of that. They are already working on the reimbursement process with the state. A motion was made to purchase 20 EPOLL books from Know Ink by Magistrate Preston and seconded by Magistrate Day. All in favor.

On September 28, 2022, the Clerk's office received 2 petitions. One was regarding the sale of alcoholic beverages at a micro brewery in the E101/Paint Lick precinct. The second was regarding the sale of alcoholic beverages at a qualified historic site in the E101/Paint Lick precinct. They need 25% of 562 voter signatures, or 141 signatures. The petitions brought in 159 and 162 signatures, respectively. These 2 questions will now be put on the ballot for May 16, 2023.

Coroner: Body bags have been ordered.

Property Valuation: PVA, Brian Swinney, was in attendance. He has spoken with Windstream and KUDU regarding updating phone systems. Their office is about \$30 million up on the tax roll right now. The Eagle View is also in progress of doing their flights.

Judicial: Working on getting some phone lines straightened out.

Jail: Finance Officer, Todd Montgomery, has been working on repricing on inmate

medical bills.

Emergency Management: Director, Wanda Shelton, was in attendance. She gave an update on the current weather conditions. They've discovered some of the storm sirens did not go off during the previous storm. They are having them checked. There are 2 old sirens, Watts Way on the north end (still paying an electric bill) and Mercy Lane off of Kennedy Bridge (has a pole leaning) that need some attention. She is currently working on training.

Also, since Wanda Shelton is a retired individual and no longer participates in the retirement system, Judge Elleman requests that the \$2,300.00 budgeted annually to be paid to retirement for her county match be switched over to her base salary pay. Motion was made by Magistrate Davis and seconded by Magistrate Butner. All in favor.

CSEPP: Director, Jaydan Norris, was in attendance. She has worked with the state and has been able to get advanced approval to purchase a Lucas Chest Compression system for EMS. They are looking to get a vehicle that can be shared between EMA and CSEPP, getting the message boards at the EOC fixed, and maintenance on the traffic control trailer that the city police has. A CSEPP survey will be given out to the community regarding knowledge of the program. Chemical agents may be destroyed around May of 2025 and the whole CSEPP program is projected to end around November of 2025.

Animal Control: Director, Brittany Fain, was in attendance. They are helping out Casey County in their times of need. The animal control building has flooding in the storage/supply room, there's a hole in the puppy room wall, and a heating issue in the back of the shelter. These repairs need to be addressed. Adoptions are slow right now.

Inspector: Seems to be steady.

Bluegrass 911: Russ Clark was in attendance. They serve Garrard, Lincoln, Mercer and Casey County. Their next board meeting will be February 8, 2023.

Garrard County Board Office: Kalem Grasham was in attendance. He discussed a pipe bursting at the Garrard Middle School, which destroyed the gym floor. Construction projects have also begun at the Garrard County High School. They are hoping to finish the athletic facility in the next 2 years.

EMS: Director, Tim May, was in attendance. They've done about 210 runs so far this year. They have started an Advanced EMT class. They have 8 employees who have participated in that class and will be testing in February. They're in the process of getting another Lucas Chest Compression system with the aid of the CSEPP program. They're also working on getting the wrecked ambulance fixed. There's an issue with finding a door to fit. There are currently about 38 EMS employees. Office supplies expense is up due to some MDT's being put on the ambulances and the payroll system updates. Uniforms expense is also up due to each full-time employee being given 2 sets and the part-time employees getting 1 set. There is a large turnover in the service so new uniforms need to be ordered for each new employee. Overtime is also causing a major budget issue.

IN RE: ROAD DEPARTMENT RAISE

None.

IN RE: EMERGENCY SIREN (POOR HOUSE)

Susan Vaughn was in attendance. She expressed concern over the noise caused by the siren being so close to her home. She would like for the siren to be moved to another location, due to their hearing and animals being affected. She requested proof of a site evaluation. The siren is located on fire department property. A motion was requested to see if Judge Elleman and EMA Director, Wanda Shelton, can look for a better location to move it. Wanda Shelton stated that the siren needs to be tested on the first Saturday of each month at 12:00 p.m. The motion has been tabled until the next meeting.

IN RE: NOE ROAD BRIDGE

The Noe Road bridge was closed down after a state inspection in November of 2022. 2 bids were received for the repairs - Ford Contracting, Inc for \$18,200.00 and Kevin Hopkins Concrete for \$14,800.00. Mr. Ford wanted to make sure that Mr. Hopkins was qualified to do the work. Motion was made to approve the lower bid by Magistrate Day and seconded by Magistrate Butner, pending a qualification check. All in favor.

IN RE: OFFICE / ROAD DEPARTMENT CREDIT CARD

Individual employees are currently having to use their personal credit card for office expenses. Judge Elleman would like to look into getting a credit card for office use. Motion by Magistrate Davis and seconded by Magistrate Barker. All in favor.

IN RE: OPEN BID FOR EOC HVAC MAINTENANCE

The current contract with Johnson Controls has expired. Judge Elleman would like to open bids for additional companies to apply for the maintenance contract. Motion was made to approve by Magistrate Davis and seconded by Magistrate Day. All in favor.

IN RE: COURTHOUSE DAMAGE

A crack formed in the wall in the Clerk's office after some recent storm activity. KACo has been contacted and we've been advised to get a bid on the repair. Leaks are also occurring in the hallway of the upstairs courthouse that needs bids to repair.

IN RE: NOISE ORDINANCE VARIANCE REQUEST

Sunset Marina is requesting a noise variance for 11 p.m. - 12 a.m. on Friday and Saturday nights to allow bands to play. This is generally for mid-April through September closing. Motion was made to accept the hours by Magistrate Butner and seconded by Magistrate Barker. All in favor.

IN RE: EXECUTIVE SESSION

Motion was made to enter Executive Session by Magistrate Davis and seconded by Magistrate Day.

Motion was made to exit Executive Session by Magistrate Davis and seconded by Magistrate Day.

IN RE: ADJOURN MEETING

Motion was made to adjourn by Magistrate Preston and seconded by Magistrate Day.

Hon _____

Garrard County Judge/Executive