

**GARRARD COUNTY FISCAL COURT
SPECIAL MEETING
HON. CHRISTOPHER T. ELLEMAN PRESIDING
JANUARY 4, 2023 @ 3:00 PM
15 PUBLIC SQUARE, LANCASTER, KY 40444**

MAGISTRATES PRESENT: Glendan Barker, Bobby Preston, Wayne Day, Chris Butner and Chris Davis.

Meeting was called to order by Judge/Exec, Elleman.

Opening prayer by Sheriff, Willie Skeens.

IN RE: PUBLIC COMMENTS

None.

IN RE: OLD BUSINESS

None.

IN RE: PLATS

None.

IN RE: APPROVE COURT MINUTES

December minutes have not been finished as of this meeting.

IN RE: APPROVE TRANSFERS

None.

IN RE: APPROVE BILLS TO BE PAID

None.

IN RE: APPROVE SURETIES OF JUDGE'S BOND

Bond has been received.

Motion was made to accept by Magistrate Barker and seconded by Magistrate Davis.

Roll call: All in favor.

IN RE: APPROVE JUDGE/EXECUTIVE APPOINTMENTS

● **TAX ADMINISTRATOR**

Kristen Denton - Salary remains the same as under previous administration.

Motion was made to accept by Magistrate Davis and seconded by Magistrate Day.

Roll call: All in favor.

- **FINANCE OFFICER**

Todd Montgomery - Salary set at \$40,000/annually.

Motion was made to accept by Magistrate Preston and seconded by Magistrate Barker.

Roll call: All in favor.

- **ANIMAL CONTROL OFFICER**

Brittany Fain - Salary remains the same as under the previous administration.

Motion was made to accept by Magistrate Preston and seconded by Magistrate Butner.

Roll call: All in favor.

- **CSEPP COORDINATOR**

Jaydan Norris - Salary remains the same as in the previous administration.

Motion was made to accept by Magistrate Davis and seconded by Magistrate Butner.

Roll call: All in favor.

- **EMS DIRECTOR**

Tim May - Salary remains the same as under the previous administration.

Motion was made to accept by Magistrate Butner and seconded by Magistrate Davis.

Roll call: All in favor.

- **COUNTY ROAD SUPERVISOR (4 yr)**

Kenneth Creech – Salary set at \$50,000/annually.

Motion was made to accept by Magistrate Preston and seconded by Magistrate Day.

Roll call: All in favor.

- **EMA DIRECTOR**

Wanda Shelton – Salary remains the same as under prior administration, pending discussion of retirement issues.

Motion was made to accept by Magistrate Davis and seconded by Magistrate Barker.

Roll call: All in favor.

- **BUILDING INSPECTOR**

Tim Scott – Salary reduced from \$31,500/annually to \$15,000/annually. Tim will no longer be driving the Chevy Tahoe. In order to save funds, the Tahoe will be given to the Sheriff, Willie Skeens, in exchange for a GMC Chevrolet truck. This Chevrolet truck will stay on county premises and can be used for inspections as needed.

Motion was made to accept by Magistrate Preston and seconded by Magistrate Butner.

Roll call: All in favor.

IN RE: BUDGET PREPARATION BY COUNTY CLERK

The actual 2023 budget will be voted on at the next court meeting.

Kevin Montgomery, Garrard County Clerk, shared that HB 537 is a grant that all county clerk's under a population of 20,000 get every year and is a major help to the budget when received in February.

Budgeted license and tax revenues have increased from \$630,000 up to \$647,000 due to additional revenue received during 2022. Mortgage and release income went down this past year due to inflation and high interest rates.

Budgeted receipts for 2023 are \$5,140,550. Budgeted disbursements are \$4,929,301. This \$211,249 difference will be turned over to the Fiscal Court as excess fees in 2024. Excess fees from the prior year 2022 will be paid to the Fiscal Court in March of 2023.

A consideration that was not budgeted was for a Box Trailer. Voting machines have to be delivered before and after elections 4 times per year. Currently Mr. Montgomery is using his own personal vehicle and a vehicle borrowed from the Garrard County Board of Education to haul the machines. If an accident were to occur in non county owned vehicles, insurance will not cover the cost of the equipment. Mr. Montgomery made the suggestion of potentially finding a vehicle that can be county property and shared by both the Clerk's office and other county offices. Judge/Exec Elleman said that the GMC Chevrolet truck could be used if needed.

Mr. Montgomery also expressed a need for custodial services for his office space, as well as structural maintenance that needs to be performed on a large crack in the wall between the Sheriff's office area and the Clerk's office area.

IN RE: BUDGET PREPARATION BY COUNTY SHERIFF

The actual 2023 budget will be voted on at the next court meeting.

Sheriff, Willie Skeens, mentioned he would turn over excess fees in March of 2023. He has budgeted for occupational taxes due from the Fiscal Court in the amount of \$574,420, the same as in 2022.

He also made mention of an increase in receipts up to \$220,000 from the Finance and Administration Cabinet. This line item relates solely to court security expenses. Due to an increase in hourly pay rates, the receipts and expenditures are both increased for 2023, but is a break even line item.

Sheriff Skeens expressed concern over an increase in the debt service related to the six new vehicles that were purchased during 2022. The budgeted amount has increased from \$48,000 to \$101,000. All prior leased vehicles that were turned back in have been sold. Currently there is around \$35,000 with Enterprise that can be applied directly to the loan or it can be given back as a check to the Fiscal Court and that can be applied toward the monthly payments on the leases.

IN RE: NEW FISCAL COURT MEETING SCHEDULE

Meetings will be moved to twice per month. The traditional meeting will continue on the second Monday of each month at 6 pm to allow community members to attend. The additional meeting will be on the last Monday of each month during the work day. The exact time will still need to be determined. Each department head is requested to attend the second meeting to give a briefing of their service. Motion was made to approve by Magistrate Preston and seconded by Magistrate Day. Roll call: All in favor.

IN RE: ADJOURN MEETING

Motion was made to approve by Magistrate Davis and seconded by Magistrate Preston.

Hon _____
Garrard County Judge/Executive